

FLORIDA PAIN MANAGEMENT

PAYMENT AGREEMENT & CANCELLATION POLICY

Please read the following agreement. It explains your financial obligations while under our care and our policies regarding cancellations.

- **Co-pays are always due at the time of service**
- We do accept self-pay patients, however:
 - An initial consultation is \$250 that is due at the time of service
 - Follow up visits are either \$50 or \$75 based of the level of service and is also collected at the time of service.
 - If a procedure is scheduled- a fee schedule will be discussed with you prior to the appointment day. The amount discussed will be due at the time of service.
- **Regretfully, we have been forced to institute this policy due to a large volume of last-minute cancellations, scheduling changes, and “no-shows.”**
- We have a very busy practice. Assuring that all our established patients have access to their doctor when necessary is a constant challenge. When you cancel or reschedule at the last minute, or fail to show for your appointment, you are depriving another patient the care they need.
- New patient visits require our doctor to block out large time slots, making last-minute cancellations and rescheduling of visits even more problematic. We provide a large amount of time and attention with each and every one of our new patients because we are committed to providing the highest quality care. Again, please be aware that when you cancel or reschedule at the last-minute you are depriving care to another patient in need.
- All new patients are required to verbally confirm their appointment 24 to 48 hours’ prior. If you fail to verbally confirm your appointment during our normal office hours your appointment will be cancelled.
 - ◆ **New Patient Appointments:**
 - If you cancel your appointment with less than 24 hours’ notice you will be charged \$35.
 - If you fail to show for your appointment without notification you will be charged \$50.
 - If you verbally confirm that you will be at your appointment and fail to show up for your scheduled appointment time you will be charged \$100.

◆ **Follow- Up Visits:**

- If you cancel you appointment within less that 24 hours 3 times, on the third time you will be charged \$35.
- If you fail to show for your appointment without notification you will be charged \$35.
- If you continue to cancel, reschedule, or fail to show up for your scheduled appointments you may be discharged from our practice.

● **Phone Consultations:**

- We bill for phone consultations. They require the same time and expertise as office visits.
- Billing for phone consultations is, however, at the doctor's discretion. The doctor may choose not to bill you if the nature of the phone consultation is uncomplicated, such as taking a minute to answer a question about your treatment protocol or reviewing a diagnostic test that the Doctor has ordered. If any type of extended discussion ensues or if a number of questions need to be addressed, it is likely your doctor will bill for the phone consultation.

*** PATIENT COPY***